



ReadWriteThink

Learning Centre & Academic Support

SMALL GROUPS 2023-2024

TERMS AND CONDITIONS

Please note that by enrolling your child into our small group programs, you consent to the terms and conditions

❖ *Programming*

Our small group programs comprise English (reading, writing, grammar, novel study, oral presentations), math numeration and problem solving, French, soft skills (social skills, emotional intelligence), organization and time planning (executive functioning). Our academic programs parallel or surpass Ontario curriculum. We use a wide variety of methodologies, such as Ontario grade relevant curriculum resources, Carson Dellosa, Spectrum and Direct Instruction methods of teaching.

❖ *Absences and make up classes*

In case your child misses a class, we will send the work home. If you are away from the center but can join us online, please let us know in advance and we will send you a link to attend a virtual class. A full week of make-up classes is offered in the first week of July. Much of our communication is taking place in What's App chats unless agreed upon otherwise. Please make sure you check them often, stay updated about any changes and communicate with us through them, too.

❖ *Scheduled Breaks*

We follow closely the York School Board Schedule with the first week of classes being Sep 5, 2023 and the last day is June 23, 2024. The center will be closed on all long



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weekends of the statutory holidays, during the winter break of Dec 25, 2023 - Jan 1, 2024, and March break, the week of March 11-15, 2024.

❖ ***Payment***

The tuition fee is based on \$45/an hour for the school year 2023-2024. The cost of the program is distributed evenly for ten (10) equal monthly payments. The first and the last months of the classes are required as the first payment to secure a place in the program. Please provide us with nine (9) postdated cheques dated the first date of each month or your credit card number. Alternatively, you can make an e-transfer on the 1st day of each month. In this case, your cheque will be returned to you and no credit charge will be applied.

❖ ***Cost of materials***

The annual cost of materials is an additional flat rate of \$150 per child which is applied on the first payment.

❖ ***Commitment and Cancellation***

The commitment between the parents and the teaching staff is mutual. The families are obligated to stay in the small group program from September till June. The teaching staff is obligated to teach the students to their best mastery of the grade course material. The administrators are committed to make changes to the group placement, adjust the course materials, and provide extra support in case needed. Should you wish to discontinue your child's participation in the program, please give us a one month notice. Also, a cancellation fee of one month tuition fee will be applied to your account.